

## Conductive Education® Program Registration

### CALGARY CONDUCTIVE EDUCATION PROGRAM REGISTRATION DEADLINE:

Winter 2019

This form must be received by no later than **Friday, December 7<sup>th</sup>, 2018**

**\*Please note payments are due upon registration\***

#### Contact Information *(please fill out completely)*

Participant's First Name:

Participant's Last Name:

Address:

City:

Province:

Postal Code:

Area Code / Telephone:

Area Code / Fax:

E-mail Address:

#### Classes

Session begins Tuesday, January 8<sup>th</sup> and will run until Saturday, March 9<sup>th</sup>. Please indicate days and preferred times.

##### Tuesdays

- Parent and Child (9:30-10:30) 7 classes (No classes on Feb 12<sup>th</sup> and 19<sup>th</sup>) \$252
- Various individuals and groups- price will vary, contact conductor for total cost

##### Wednesdays

- Various individuals- price will vary, contact conductor for total cost

##### Thursdays

- Adult TIME program (1-2 pm), 8 classes- \$80 for the whole session
- Kids group (3:30-4:30) 8 classes \$288
- Various individuals and groups- price will vary, contact conductor for total cost

##### Fridays

- Various individuals and groups- price will vary, contact conductor for total cost

##### Saturdays-

**8 classes- NO CLASS February 16<sup>th</sup>**

- Saturday 10:30-1 (class time subject to change) \$720 for whole session

\*NOTE\* For more information please contact Rachel Salsman at 403-473-4920, or [rsalsman@marchofdimes.ca](mailto:rsalsman@marchofdimes.ca)

#### Change of Information

Please add any other information that you feel may be relevant for the Conductors to know (e.g., changes in condition, other therapies, contact info, emergency contact info, etc.):

### Terms and Signature

**Cancellation Policy:**

- Payment is required in full upon registration to the program
- It is not our policy to offer credits and/or make up classes for vacation, miscellaneous absence or illness. However under extenuating circumstances, they may occur at the discretion of the conductor.
- March of Dimes does not reimburse funds for cancelled classes. In the event that a class is cancelled due to inclement weather or Conductor illness, a credit will be applied to your account for future registrations. If a participant does not register for any future sessions, they will receive a refund for the credit amount.
- In the event that a participant cancels their registration more than two weeks prior to program start dates, a refund minus a 10% admin fee will be granted.
- If a participant cancels their registration within two weeks of or after the program start date, they will be granted a refund minus a 20% admin fee and will be expected to cover the costs for any session dates that have occurred prior to the cancellation.
- If a participant is unable to attend for a medical reason, a full refund will be considered, provided a physician's letter is received.

**I have read and agree to the terms above:**

Name of Applicant/Substitute Decision Maker ( <i>print name</i> ):	Signature:	Date ( <i>mm/dd/yy</i> ):
Name of Witness ( <i>if applicable – please print</i> ):	Signature:	Date ( <i>mm/dd/yy</i> ):

### Payment Information

**Hourly Tuition is:**

- Children Group rate \$36 per hour
- Children Camp/Intensive Group rate \$28 per hour
- Adult Group rate \$25 per hour
- Individual rate \$50 per hour
- TIME program \$10 per hour

**Payment:**

**\*NEW\*: We now require full payment prior to the commencement of classes.**

To reserve your place in the upcoming session, please attach a cheque for the full amount with this registration form (payable to "March of Dimes Canada"). *Cheques are not cashed until we have contacted you to confirm registration.* If you wish to pay by credit card, please contact Rachel Salsman to arrange payment. If you require a payment plan, a 20% deposit is needed to reserve your place in class and future installments can be discussed moving forward.

# of hours per week	Hourly rate	# of weeks	Total Amount

Submit to: Conductive Education® Program  
March of Dimes Canada  
3639 26 St NE, Calgary  
T1Y5E1

Phone 1-403-473-4920

Fax 1-403-263-8954, Email [rsalsman@marchofdimes.ca](mailto:rsalsman@marchofdimes.ca)