

Home and Vehicle Modification Program (HVMP) Applicant Guide

Helping You Improve Accessibility, Safety, and Independence

The Home and Vehicle Modification Program (HVMP) provides funding for basic, essential home and vehicle modifications that help people with disabilities live more safely and independently.

This guide will help you understand:

- How the application process works
- Your responsibilities throughout the project
- What information and documentation may be required
- How to work effectively with vendors and contractors
- What costs may and may not be eligible for funding

Applications for outdoor lifts and ramps (with concrete work) are only accepted from April 1 to October 31.

Before You Start

Remember:

- Funding is not guaranteed.
- Applications are prioritized according to assessed needs and program priorities.
- Funding is limited to basic and essential accessibility solutions.
- Construction projects are only considered after less costly accessibility solutions have been explored.
- Work started before approval is not eligible for reimbursement.
- You are responsible for obtaining required permits and approvals.
- Costs that are not approved by the program are your responsibility.

Service User and Homeowner Responsibilities

Contractor & Vendor Selection

- Select your own vendor(s) and contractor(s)
- Obtain and review quotes, contracts, and supporting documentation
- Ensure service providers can meet your project requirements

Permits & Approvals

- Obtain required permits and approvals
- Secure authorization from landlords, property owners, condominium boards, mortgage holders, or other parties, where applicable
- Ensure the project can proceed legally and safely

Project Oversight

- Work directly with your vendor(s) and contractor(s)
- Monitor project timelines, progress, and completion
- Address questions, concerns, deficiencies, warranties, and disputes directly with your service providers

Funding Responsibilities

- Understand that funding is limited to approved accessibility-related costs
- Pay any costs that exceed the approved funding amount
- Pay for upgrades, repairs, cosmetic renovations, and other ineligible expenses
- Obtain approval before making significant changes to the approved project scope

Documentation & Record Keeping

- Keep copies of quotes, contracts, permits, invoices, warranties, and project communications
- Provide documentation required to support funding decisions and project completion

Important : HVMP provides funding assistance for approved accessibility modifications and does not select, recommend, supervise, inspect, certify, warranty, or guarantee vendors, contractors, workmanship, permits, code compliance, products, or services.

Application Journey

Applying for the Home and Vehicle Modification Program (HVMP) is easier when you know what to expect. Follow these four steps to complete your application.

Step 1: Am I Eligible?

Use a simple checklist:

- ☐ I am a permanent Ontario Resident. Temporary residents and visitors (e.g. tourists, students, foreign workers on a work permit, etc.) are not eligible.
- ☐ I am in financial need; net income meets required program limits based on household size (number of adults in the home).
- ☐ I have a permanent, ongoing, or recurring disability that impedes mobility and results in substantial restrictions in activities of daily living (eating, bathing, toileting, transferring, and mobility) and/or getting in and out of your home to access essential medical care or community services.

Important: *If applying for a stairlift, modular ramp, vertical platform lift, tub cut-out, ceiling track lift or home modifications (construction) and you own or your family owns your home, you must provide a Notice of Assessment for each homeowner listed on the property tax bill.*

Important: Meeting eligibility requirements does not guarantee funding. Applications are reviewed based on eligibility, functional need, professional recommendations and program priorities.

Income Thresholds



Household Size	Eligible	Contribution Required	Not Eligible
1 Adult	Up to \$38,000	\$38,001-\$53,999	\$54,000+
2 Adults	Up to \$54,000	\$54,001-\$64,999	\$65,000+
3 Adults	Up to \$65,000	\$65,001-\$70,999	\$71,000+
4+ Adults	Up to \$71,000	Not Eligible	Not Eligible

HVMP uses Line 23600 (NET Income) from your CRA Notice of Assessment

STEP 2: Check Your Household Income

Why Is Income Information Required?

The Home and Vehicle Modification Program (HVMP) is a means-tested program. This means your eligibility for funding is based, in part, on your household income and household composition.

Household income is used to determine:

- Whether you meet the program's financial eligibility requirements
- Whether you qualify for full funding
- Whether a contribution is required toward the cost of an approved project

Who Is Included in Household Income?

If you are 18 years of age or older, include:

- Yourself
- Your spouse or common-law partner
- Any other adults (18+) living in the home

If the applicant is under 18 years of age, include:

- Parent(s) or legal guardian(s)
- Any other adults (18+) living in the home

Income Thresholds

Household Size	Eligible	Contribution Required	Not Eligible
1 Adult	Up to \$38,000	\$38,001-\$53,999	\$54,000+
2 Adults	Up to \$54,000	\$54,001-\$64,999	\$65,000+
3 Adults	Up to \$65,000	\$65,001-\$70,999	\$71,000+
4+ Adults	Up to \$71,000	Not Eligible	Not Eligible

HVMP uses Line 23600 (NET Income) from your CRA Notice of Assessment

STEP 2: Check Your Household Income

Important: If applying for a stairlift, modular ramp, vertical platform lift, tub cut-out, ceiling track lift or home modifications (construction) and you own or your family owns your home, you must provide a current Notice of Assessment for each homeowner listed on the property tax bill.

What Does "Required Contribution" Mean?

- If your household income falls between the minimum and maximum income limits for your household size, you will be required to contribute toward the cost of the approved equipment or modification. Your required contribution is calculated using your Residual Income (the amount by which your household income exceeds the minimum income limit for your household size).

Required Contribution Table



Residual Income Range	Required Contribution
\$0	0%
\$1-\$5,000	10%
\$5,001-\$10,000	20%
\$10,001-\$15,000	30%
\$15,001-\$20,000	40%
\$20,001-\$25,000	50%
\$25,001-\$30,000	60%
Over \$30,000	Not Eligible



Step 3: Gather Your Required Documents

Use this checklist to make sure your application package is complete before submitting.

Required Documents

- ☐ Completed and signed application form
- ☐ Signed consent and declaration sections
- ☐ Current CRA Notice of Assessment (NOA) for the applicant
- ☐ Current CRA Notice of Assessment (NOA) for a spouse or common-law partner (if applicable)
- ☐ Current CRA Notice of Assessment (NOA) for all adults (18 years and older) living in the household (if applicable)
- ☐ A current Property Tax Bill (if applicable)
- ☐ One of the following:
 - Occupational Therapist Assessment
 - Verification of Disability Form
- ☐ Detailed quote from a registered vendor, supplier, or contractor



Before You Select a Contractor

Please be aware that the service user and homeowner are responsible for:

- Selecting your contractor or vendor
- Obtaining any permits or approvals required for your project
- Ensuring work complies with applicable municipal requirements
- Working directly with your contractor to address project-related concerns

The Home and Vehicle Modification Program (HVMP) provides funding for approved projects but does not select, supervise, inspect, or guarantee contractors or workmanship.

Step 3: Gather Your Required Documents

Additional Approval & Documentation Requirements

Required for:

- Stairlift
- Ramp
- Vertical Platform Lift (VPL)
- Ceiling Track Lift
- Wet Room
- Structural Home Modification

Please provide:

- ☐ Photos of the installation area
- ☐ Drawings, layouts, or floor plans (if available)
- ☐ Measurements

Request Type	Landlord Approval (Renters)	Condo Board Approval (Condo Owners)	Photos	Drawings or Floor Plans	Measurements
Straight Stairlift	✓	✓	✓	✓	✓
Custom or Curved Stairlift	✗ Not available for rental properties	✓	✓	✓	✓
Ramp	✓ Modular ramps only	✓	✓	✓	✓
Vertical Platform Lift (VPL)	✗ Not available for rental properties	✓	✓	✓	✓
Ceiling Track Lift	✓	✓	✓	✓	✓
Tub Cut-Out	✓	✓	—	—	—
Wet Room	✗ Not eligible for rental properties	✓	✓	✓	✓
Structural Home Modifications	✗ Not eligible for rental properties	✓	✓	✓	✓

Checklist Before You Submit

- ☐ All sections of the application form are complete
- ☐ All required signatures are included
- ☐ Current CRA Notice of Assessment (NOA) attached for all applicable adults in the household
- ☐ Current property tax bill attached (if applicable)
- ☐ CRA Notice of Assessment(s) attached for all homeowners listed on the property tax bill (when required)
- ☐ Occupational Therapist Assessment or Verification of Disability Form attached
- ☐ Vendor quote(s) attached

- ☐ Landlord or condo board approval attached (if required)
- ☐ Photos, drawings, and measurements attached (if required)
- ☐ All documents are current, complete, and legible
- ☐ All pages of supporting documents are included

Important: Applications cannot be reviewed until all required documentation has been received and verified. Missing, incomplete, outdated, cropped, or unreadable documents will delay processing.

STEP 4: Submit Your Application

Once your application package is complete, submit all forms and supporting documents together. Incomplete application packages will not be processed. Only one follow-up attempt will be made to obtain missing information.

What Happens Next?

- Your application is reviewed for completeness.
- Your eligibility and supporting documentation are assessed.
- Additional information may be requested.
- Applications are prioritized based on assessed need and program priorities.
- You will be notified of the funding decision.

Need Help?

If you have questions about completing the application or determining your eligibility, contact the program before applying at 1-877-369-4867.

Submission Method	Details
Email	hvmvp@marchofdimes.ca
Mail	March of Dimes Canada 595 Bradley Ave, Unit 202 London, ON N6E 3Z8
Fax	519-432-4923

Vendor/Contractor Selection

Working with Vendors and Contractors

Vendors and contractors play an important role in Program by providing the products, equipment, and construction services needed to complete approved accessibility projects.

Finding a Vendor or Contractor

Applicants are responsible for selecting their own vendors and contractors. When choosing a service provider, consider:

- Reviews, references, and warranties
- Experience with accessibility projects
- Project timelines and availability
- Whether subcontractors will be involved
- Permit requirements and who is responsible for obtaining them
- How construction may affect daily activities in the home

Guidance for Homeowners

Know Your Rights When Starting Home Renovations or Repairs: <https://www.ontario.ca/page/your-rights-when-starting-home-renovations-or-repairs>

Service User and Homeowner Responsibilities

During construction, previously unknown issues may be identified, including but not limited to:

- Water damage
- Mold or mildew
- Structural deficiencies
- Insect or termite damage
- Electrical issues
- Plumbing deficiencies
- Items not compliant with applicable building, safety, or provincial codes

The correction of any pre-existing conditions or deficiencies is the responsibility of the homeowner and will not be funded by the Program or March of Dimes Canada.

Before You Select a Contractor

Please be aware that the homeowner/service user are responsible for:

- Selecting your contractor or vendor
- Obtaining any permits or approvals required for your project
- Ensuring work complies with applicable municipal requirements
- Working directly with your contractor to address project-related concerns

The Home and Vehicle Modification Program (HVMP) provides funding for approved projects but does not select, supervise, inspect, or guarantee contractors or workmanship.

Bathroom Modifications-Wet Room

HVMP funds bathroom modifications only when they create an accessible wet room design using the principals of universal design.

- Eligible Wet Room Requests includes:
- door widening
- zero-threshold shower (**no step-in or lip; applicant must be able to roll into shower with a wheelchair**)
- waterproof shower panels (**no tiles or grout**)
- grab bars
- handheld shower on a slide bar
- anti-slip flooring (**vinyl or ceramic tiles only**)
- wheelchair accessible sink
- accessible toilet

Funding is only available for zero-threshold, roll-in showers. If your bathroom can't fit this type of shower, the program will instead cover portable bathing equipment, such as a roll-in shower unit or a tub sliding system

Ineligible Requests:

- cosmetic improvements, upgrades and/or repairs
- the construction of additional rooms or extensions of rooms
- suction grab bars
- walk-in tubs
- step-in / walk-in shower (**only zero thresholds will be funded**)
- tiling and grout work (**only shower panels will be funded**)
- glass shower doors
- restocking fees and return fees
- replacing an existing barrier with a barrier (bathtubs or stairs)
- washrooms on the second floor without a current stairlift access in place
- Wet rooms in rental situations, the program will instead cover portable bathing equipment, such as a roll-in shower unit or a tub sliding system

Other Ineligible Requests

Home Purchase, Construction & Major Renovations

- The purchase of a home
- Modifications to newly built homes
- The construction of additional rooms
- Cosmetic improvements, upgrades and/or repairs
- Construction of any kind in a rental situation

Entrances, Exits, Ramps & Lifts

- A second accessible entrance/exit (not required by the Ontario Building Code)
- Concrete ramps
- Residential elevators
- Vertical platform lifts in rental situations
- Custom/Curved stairlifts in rental situations
- Self-install stairlifts
- Decks that are not an integral part of an access ramp or lift

Household Furnishings & Appliances

- Household appliances (refrigerators, stoves, microwaves, etc.)

Medical, Therapeutic & Supportive Equipment

- Hospital beds and mattresses
- Therapeutic or supportive care-related aids, items, or equipment, including (but not limited to):
 - Whirlpool baths
 - Swimming pools
 - Exercise bikes
 - Wheelchairs
 - Walkers
 - Respiratory equipment
 - Therapy animals
 - Dialysis equipment

Administrative Costs

- Restocking fees and return fees

Barrier Replacement

- Replacing an existing barrier with a barrier (e.g., replacing a bathtub with another bathtub or stairs with stairs)